

Students admitted into the Student Affairs Administration in Higher Education (SAAHE) program at Texas A&M University are required to complete 45 credit hours in a cohort system. This program takes the full-time student two years to complete. Two practica (6 credit hours) are required along with 39 credit hours of coursework.

**EDAD 610 Higher Education Law. (3 hrs).** Legal aspects of administration in institutions of higher education; statutes and case law related to liability, due process, student rights, admission, employee relations, and property use. Prerequisites: Graduate classification and approval of instructor.

**EDAD 611 Higher Education Business and Finance. (3 hrs).** Business management and financial aspects of administration of higher education; federal and state funding, institutional planning, budgeting and controlling, sources of financial support and business operations in higher education. Prerequisites: Graduate classification and approval of instructor.

**EDAD 618 Educational Administration in Cross Cultural Environments. (3 hrs).** Designed to provide educational administrators insights and background into the life styles, values, and aspirations of minority Americans as related to the administrative process.

**EDAD 631 Student Affairs Functions. (3 hrs).** Introductory course in student affairs administration in higher education programs. Topics include the history of student affairs administration and the philosophical foundations of student affairs work.

**EDAD 658 Assessment and Interventions in Student Affairs. (3 hrs).** Theory and practice of assessment and evaluation.

**EDAD 669 The College Student. (3 hrs).** Nature, needs, and characteristics of American college students; developmental tasks, peer group relations and impact of college environment on student development. Research from behavioral sciences.

**EDAD 670 Student Affairs Administration in Higher Education. (3 hrs).** Student affairs administration in higher education; principles, philosophy, and major theoretical issues; organization and administration theory. To be the capstone of two years of study and practice in the area of student affairs administration.

**EDAD 683 Field Practicum in Student Affairs Administration in Higher Education. (1 to 6 hrs.)** Supervised experience in professional employment settings in educational administration; practical experiences and activities in student affairs administration in higher education supervised by departmental faculty. Prerequisite: Approval of instructor.

A **practicum** is a supervised fieldwork experience in which Student Affairs and/or other professionals guide, instruct, and supervise the student's introduction to a particular functional area or project. It offers the opportunity to gain

additional insights of a particular office or program by focusing on specific issues, problems, concerns and demands of that particular unit.

The Student Affairs Administration in Higher Education (SAAHE) Program requires two practica of 150 clock hours each for a total of six credit hours (three hours each semester). The first practicum (Practicum I) is typically completed in the Summer semester of the students' first year. The second practicum is typically completed in the Fall semester of the second year.

Students are encouraged to complete their practica in two different areas in which they want or need additional knowledge and experience. Academic credit is granted on a grade basis.

An important part of the practicum experience is the Practicum Seminar facilitated by the Faculty Practicum Coordinator. The purpose of the seminar is to offer students an opportunity to discuss and share learning insights related to their job assignment. In addition, the seminar can be used as a workshop setting to provide students the opportunity to develop other professional skills.

**EDAD 650 – Counseling Skills for Student Affairs Professionals (3 hrs).** Methods and procedures descriptive of the counseling process; dynamics of counselor-counselee relationship; interviewing techniques; crisis counseling techniques and referral skills.

**EHRD 636 Working with Adult Groups. (3 hrs).** Development of skills for facilitating productivity in task-oriented groups of adults. Issues, problems and concepts frequently encountered, and potential solutions.

**EDAD 690 Educational Statistics. (3 hrs).** Statistical concepts and techniques and their application in the behavioral sciences.